



Business Intelligence

Accounts Payable Dashboard Job Aid

DASHBOARD AND DASHBOARD PAGES:



DASHBOARD: Accounts Payable

DATA: The data in the Accounts Payable dashboard is from the Cardinal Financial System Accounts Payable Module. The data represents processed payments to suppliers for goods and/or services received.

The Accounts Payable dashboard contains five dashboard pages and eighteen reports:

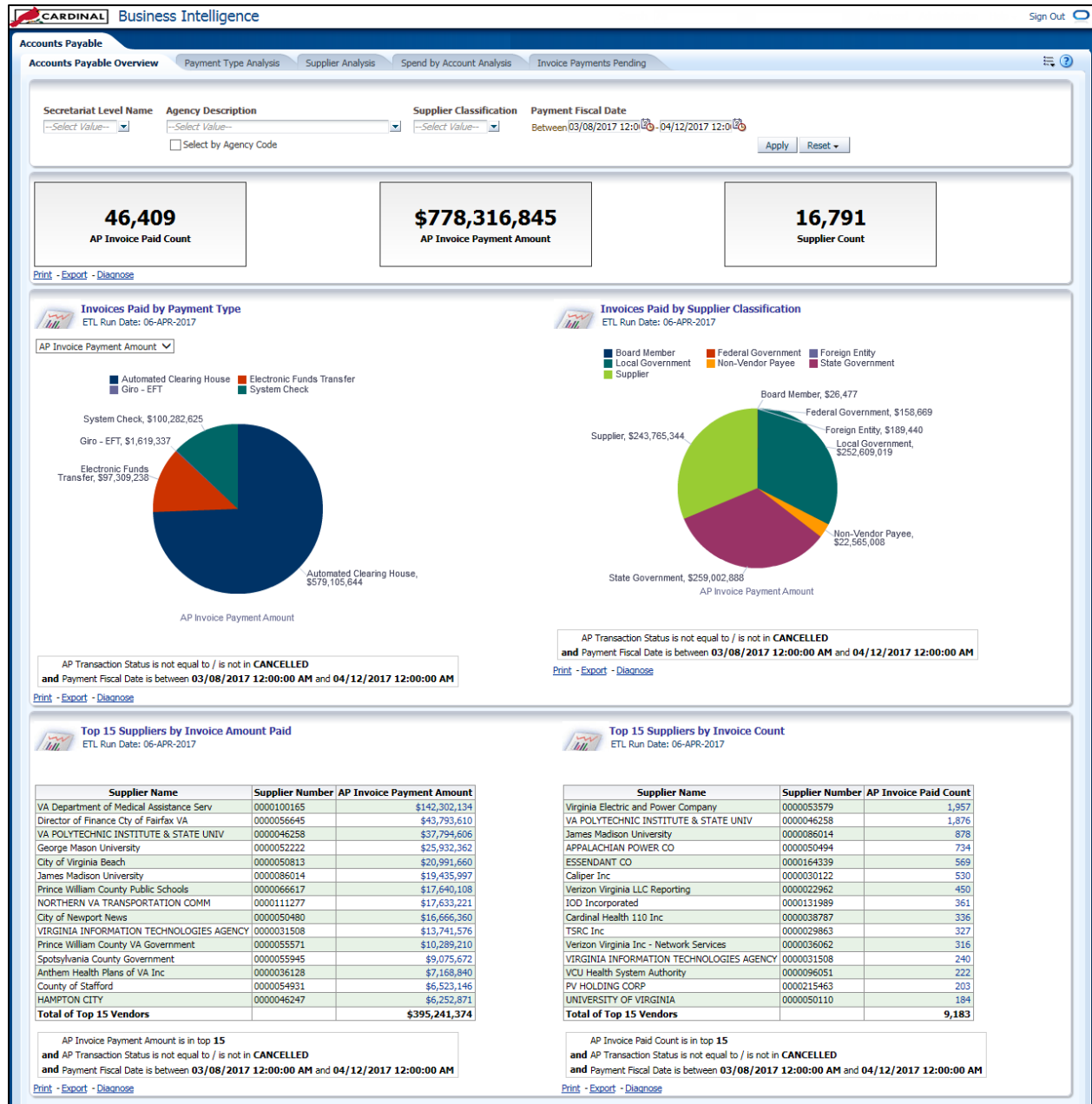
- 1. Accounts Payable Overview** (dashboard page)
 - 1. AP Overview Performance Tiles** (report)
(AP Invoice Paid Count, AP Invoice Payment Amount and Supplier Count)
 - 2. Invoices Paid by Payment Type** (report)
 - 3. Invoices Paid by Supplier Classification** (report)
 - 4. Top 15 Suppliers by Invoice Amount Paid** (report)
 - 5. Top 15 Suppliers by Invoice Count** (report)
- 2. Payment Type Analysis** (dashboard page)
 - 6. Payment Type Analysis** (report)
- 3. Supplier Analysis** (dashboard page)
 - 7. Supplier Analysis** (report)
 - 8. Supplier Analysis by Agency** (report)
- 4. Spend by Account Analysis** (dashboard page)
 - 9. Spend by Account Analysis** (report)
- 5. Invoice Payments Pending** (dashboard page)
 - 10. Payment Amount Pending Approval** (report)
 - 11. Invoice Amount Approved, not Paid** (report)
 - 12. Totals Payment Pending** (report)
 - 13. Cash Balance Performance Tile** (report)
 - 14. Invoice Amount by Scheduled Due Date** (report)
 - 15. Invoice Amount by Agency and Fund** (report)

The following reports are not on a dashboard page. User must navigate from another report to see these reports.

- 16. Invoice Account** (report)
- 17. Invoice Summary** (report)
- 18. Supplier Payment** (report)

DASHBOARD PAGE: Accounts Payable Overview

REPORTS: AP Overview Performance Tiles (AP Invoice Paid Count, AP Invoice Payment Amount and Supplier Count) Invoices Paid by Payment Type Invoices Paid by Supplier Classification Top 15 Suppliers by Invoice Amount Paid Top 15 Suppliers by Invoice Count



REPORT/LINKS/VISUALIZATION: AP Overview Performance Tiles**REPORT ID: BI-R.AP.0006****LAST REVISION: 04/09/2017**

The screenshot shows the 'Accounts Payable Overview' report in the CARDINAL Business Intelligence system. The interface includes a header with the CARDINAL logo and 'Business Intelligence'. Below the header, there are tabs for 'Accounts Payable Overview', 'Payment Type Analysis', 'Supplier Analysis', 'Spend by Account Analysis', and 'Invoice Payments Pending'. The 'Accounts Payable Overview' tab is active. It features a search area with four dropdown menus: 'Secretariat Level Name', 'Agency Description', 'Supplier Classification', and 'Payment Fiscal Date'. The 'Payment Fiscal Date' dropdown is set to 'Between 03/08/2017 12:00:00 - 04/12/2017 12:00:00'. There is also a checkbox for 'Select by Agency Code' and 'Apply' and 'Reset' buttons. Below the search area, there are three performance tiles: '11,435 AP Invoice Paid Count', '\$642,617,204 AP Invoice Payment Amount', and '1,370 Vendor Count'. At the bottom left, there are links for 'Print' and 'Export'.

DESCRIPTION:

The report displays three performance tiles: AP Invoice Paid Count, AP Invoice Payment Amount and Supplier Count.

PURPOSE / USE:

- Identify AP Invoice Paid Count
- Identify AP Invoice Payment Amount
- Identify Supplier Count

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.
- Payment Fiscal Date (required) – Defaults to last 30 days.

DRILLDOWNS: None**GUIDED NAVIGATION FROM:** None

GUIDED NAVIGATION TO: When user clicks on AP Invoice Paid Count or AP Invoice Payment Amount performance tiles then user can navigate to the Supplier Analysis report or to the Payment Type Analysis report. When user clicks on the Supplier Count performance tile then user can navigate only to Supplier Analysis report.

LIGHT BULB: None**DATA:**

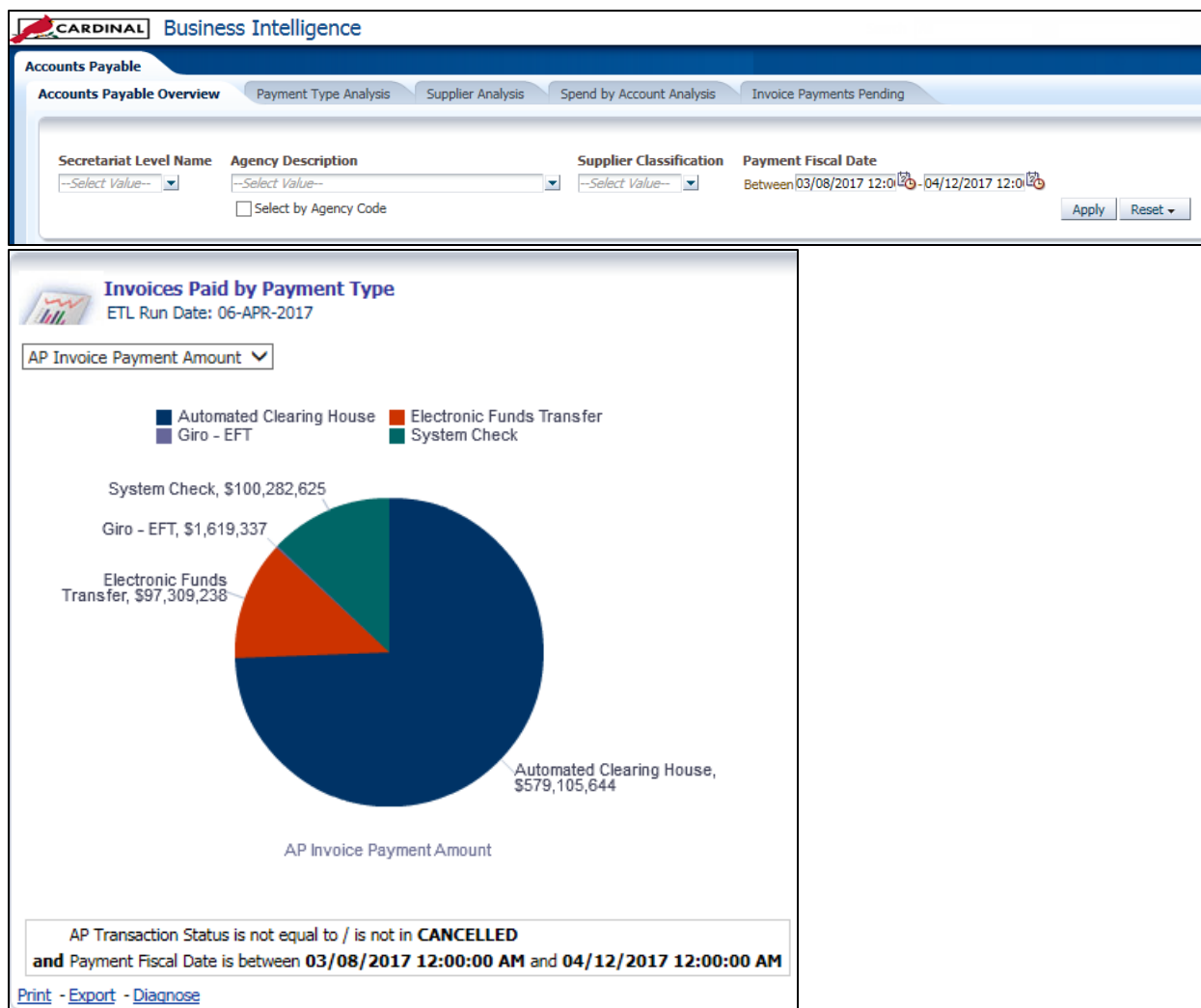
- The data represents invoices that have been paid and not cancelled.

ADDITIONAL INFO:

REPORT/LINKS/VISUALIZATION: **Invoices Paid by Payment Type**

REPORT ID: BI-R.AP.0009

LAST REVISION: 04/09/2017



DESCRIPTION:

The report displays a pie chart of the AP Invoice Payment Amount by Payment Type.

PURPOSE / USE:

- Identify invoices paid by Payment Type.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.
- Payment Fiscal Date (required) – Defaults to last 30 days.

DRILLDOWNS: None

GUIDED NAVIGATION FROM: None

GUIDED NAVIGATION TO:

- User can click on a section of the pie chart and navigate to the following report(s).
 1. Payment Type Analysis

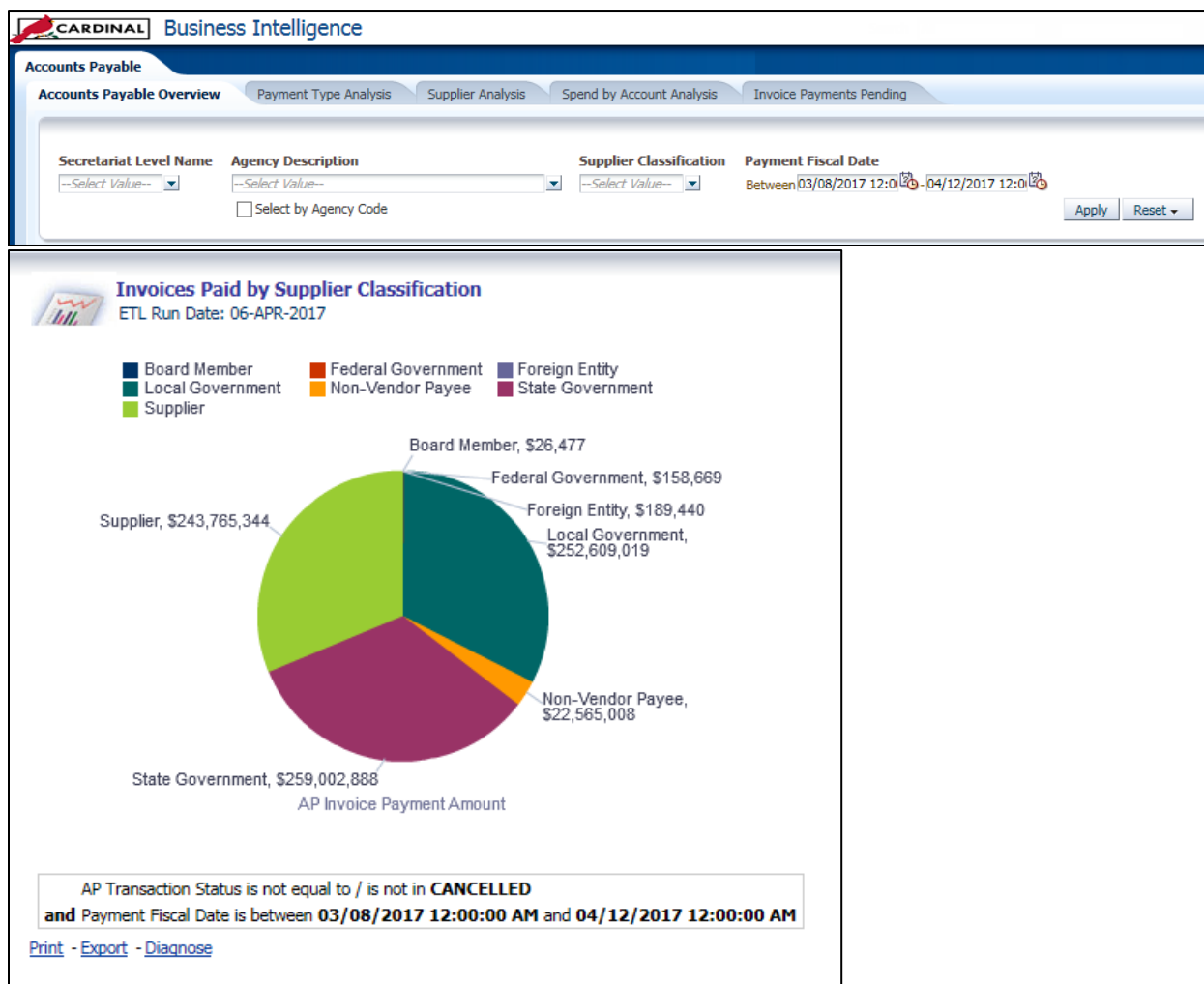
LIGHT BULB: None

DATA:

- The data represents invoices that have been paid and not cancelled.

ADDITIONAL INFO:

- User can change the view selector from AP Invoice Payment Amount to AP Invoice Paid Count.

REPORT/LINKS/VISUALIZATION: Invoices Paid by Supplier Classification**REPORT ID: BI-R.AP.0007****LAST REVISION: 04/09/2017****DESCRIPTION:**

The report displays a pie chart of AP Invoice Payment Amount by Supplier Classification.

PURPOSE / USE:

- Identify invoices paid by Supplier Classification.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.
- Payment Fiscal Date (required) – Defaults to last 30 days.

DRILLDOWNS: None

GUIDED NAVIGATION FROM: None

GUIDED NAVIGATION TO:

- User can click on a section of the pie chart and navigate to the following report(s).
 1. Supplier Analysis

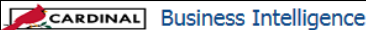
LIGHT BULB: None

DATA:

- The data represents invoices that have been paid and not cancelled.

ADDITIONAL INFO:

REPORT/LINKS/VISUALIZATION: Top 15 Suppliers by Invoice Amount Paid**REPORT ID: BI-R.AP.0010****LAST REVISION: 04/09/2017**

**Accounts Payable**
Accounts Payable Overview | Payment Type Analysis | Supplier Analysis | Spend by Account Analysis | Invoice Payments Pending

Secretariat Level Name
--Select Value--


Agency Description
--Select Value--
☐ Select by Agency Code

Supplier Classification
--Select Value--

Payment Fiscal Date
Between 03/08/2017 12:00:00 AM - 04/12/2017 12:00:00 AM

Apply

Reset

**Top 15 Suppliers by Invoice Amount Paid**
ETL Run Date: 06-APR-2017

Supplier Name	Supplier Number	AP Invoice Payment Amount
VA Department of Medical Assistance Serv	0000100165	\$142,302,134
Director of Finance Cty of Fairfax VA	0000056645	\$43,793,610
VA POLYTECHNIC INSTITUTE & STATE UNIV	0000046258	\$37,794,606
George Mason University	0000052222	\$25,932,362
City of Virginia Beach	0000050813	\$20,991,660
James Madison University	0000086014	\$19,435,997
Prince William County Public Schools	0000066617	\$17,640,108
NORTHERN VA TRANSPORTATION COMM	0000111277	\$17,633,221
City of Newport News	0000050480	\$16,666,360
VIRGINIA INFORMATION TECHNOLOGIES AGENCY	0000031508	\$13,741,576
Prince William County VA Government	0000055571	\$10,289,210
Spotsylvania County Government	0000055945	\$9,075,672
Anthem Health Plans of VA Inc	0000036128	\$7,168,840
County of Stafford	0000054931	\$6,523,146
HAMPTON CITY	0000046247	\$6,252,871
Total of Top 15 Vendors		\$395,241,374

AP Invoice Payment Amount is in top 15

and AP Transaction Status is not equal to / is not in **CANCELLED**

and Payment Fiscal Date is between **03/08/2017 12:00:00 AM** and **04/12/2017 12:00:00 AM**

Print

Export

Diagnose

DESCRIPTION:

The report displays a tabular view of the Top 15 Suppliers by Invoice Amount Paid.

PURPOSE / USE:

- Identify Top 15 Suppliers by Invoice Amount Paid.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.
- Payment Fiscal Date (required) – Defaults to last 30 days.

DRILLDOWNS: None**GUIDED NAVIGATION FROM:** None

GUIDED NAVIGATION TO:

- User can click on an amount in the data table/report and navigate to the following report(s).
 1. Supplier Analysis


LIGHT BULB: None

DATA:

- The data represents invoices that have been paid and not cancelled.


ADDITIONAL INFO:

REPORT/LINKS/VISUALIZATION: Top 15 Suppliers by Invoice Count**REPORT ID: BI-R.AP.0011****LAST REVISION: 04/09/2017**

 **Business Intelligence**

Accounts Payable
Accounts Payable Overview | Payment Type Analysis | Supplier Analysis | Spend by Account Analysis | Invoice Payments Pending

Secretariat Level Name: Agency Description: Supplier Classification: Payment Fiscal Date: Between -
☐ Select by Agency Code Apply Reset

 **Top 15 Suppliers by Invoice Count**
ETL Run Date: 06-APR-2017

Supplier Name	Supplier Number	AP Invoice Paid Count
Virginia Electric and Power Company	0000053579	1,957
VA POLYTECHNIC INSTITUTE & STATE UNIV	0000046258	1,876
James Madison University	0000086014	878
APPALACHIAN POWER CO	0000050494	734
ESSENDANT CO	0000164339	569
Caliper Inc	0000030122	530
Verizon Virginia LLC Reporting	0000022962	450
IOD Incorporated	0000131989	361
Cardinal Health 110 Inc	0000038787	336
TSRC Inc	0000029863	327
Verizon Virginia Inc - Network Services	0000036062	316
VIRGINIA INFORMATION TECHNOLOGIES AGENCY	0000031508	240
VCU Health System Authority	0000096051	222
PV HOLDING CORP	0000215463	203
UNIVERSITY OF VIRGINIA	0000050110	184
Total of Top 15 Vendors		9,183

AP Invoice Paid Count is in top 15
and AP Transaction Status is not equal to / is not in **CANCELLED**
and Payment Fiscal Date is between **03/08/2017 12:00:00 AM** and **04/12/2017 12:00:00 AM**
[Print](#) - [Export](#) - [Diagnose](#)

DESCRIPTION:

The report displays a tabular view of the Top 15 Suppliers by Invoice Count.

PURPOSE / USE:

- Identify Top 15 Suppliers by Invoice Count.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.
- Payment Fiscal Date (required) – Defaults to last 30 days.

DRILLDOWNS: None**GUIDED NAVIGATION FROM:** None**GUIDED NAVIGATION TO:**

- User can click on an amount in the data table/report and navigate to the following report(s).
 - Supplier Analysis

LIGHT BULB: None

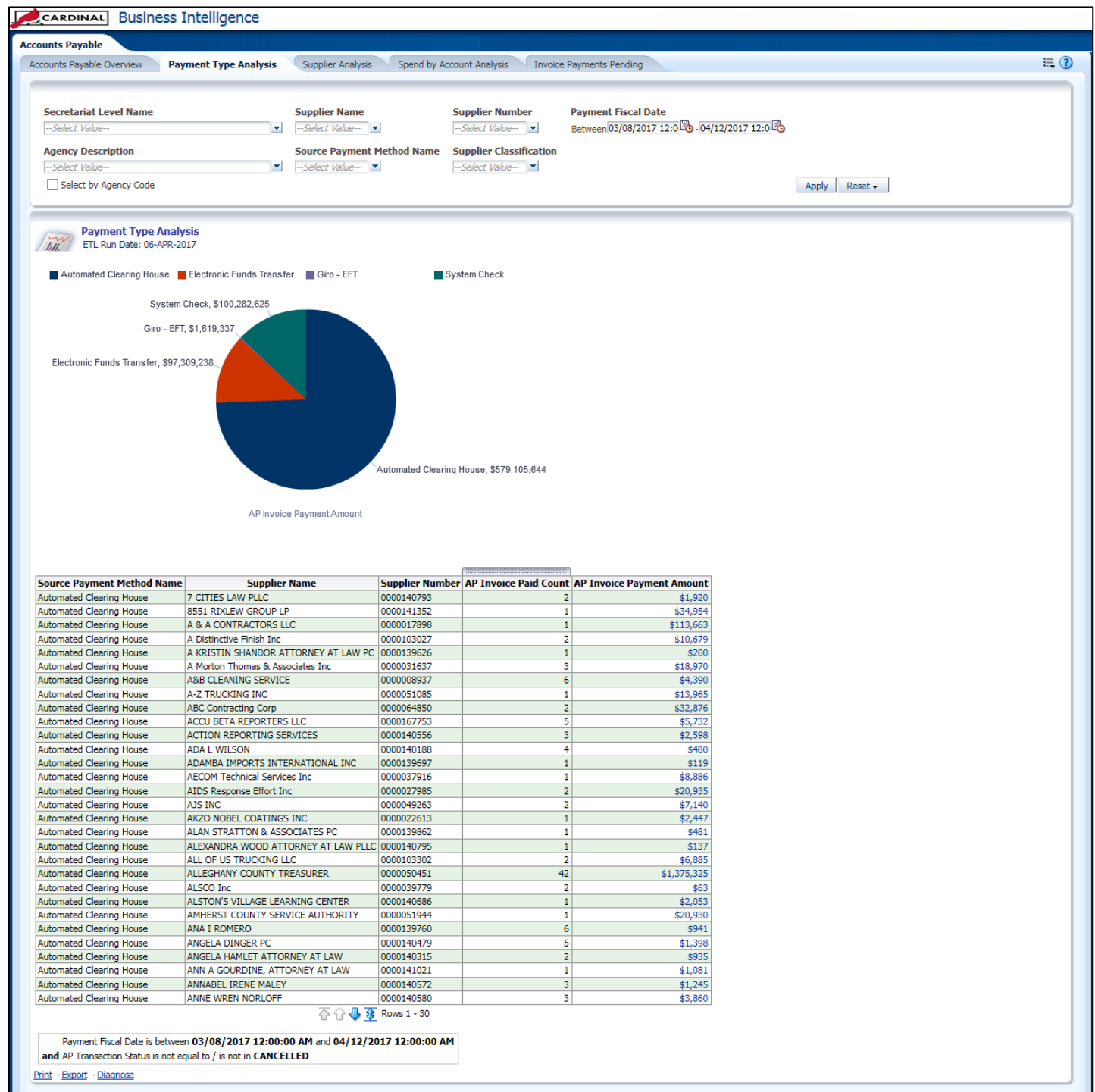
DATA:

- The data represents invoices that have been paid and not cancelled.

ADDITIONAL INFO:

DASHBOARD PAGE: Payment Type Analysis

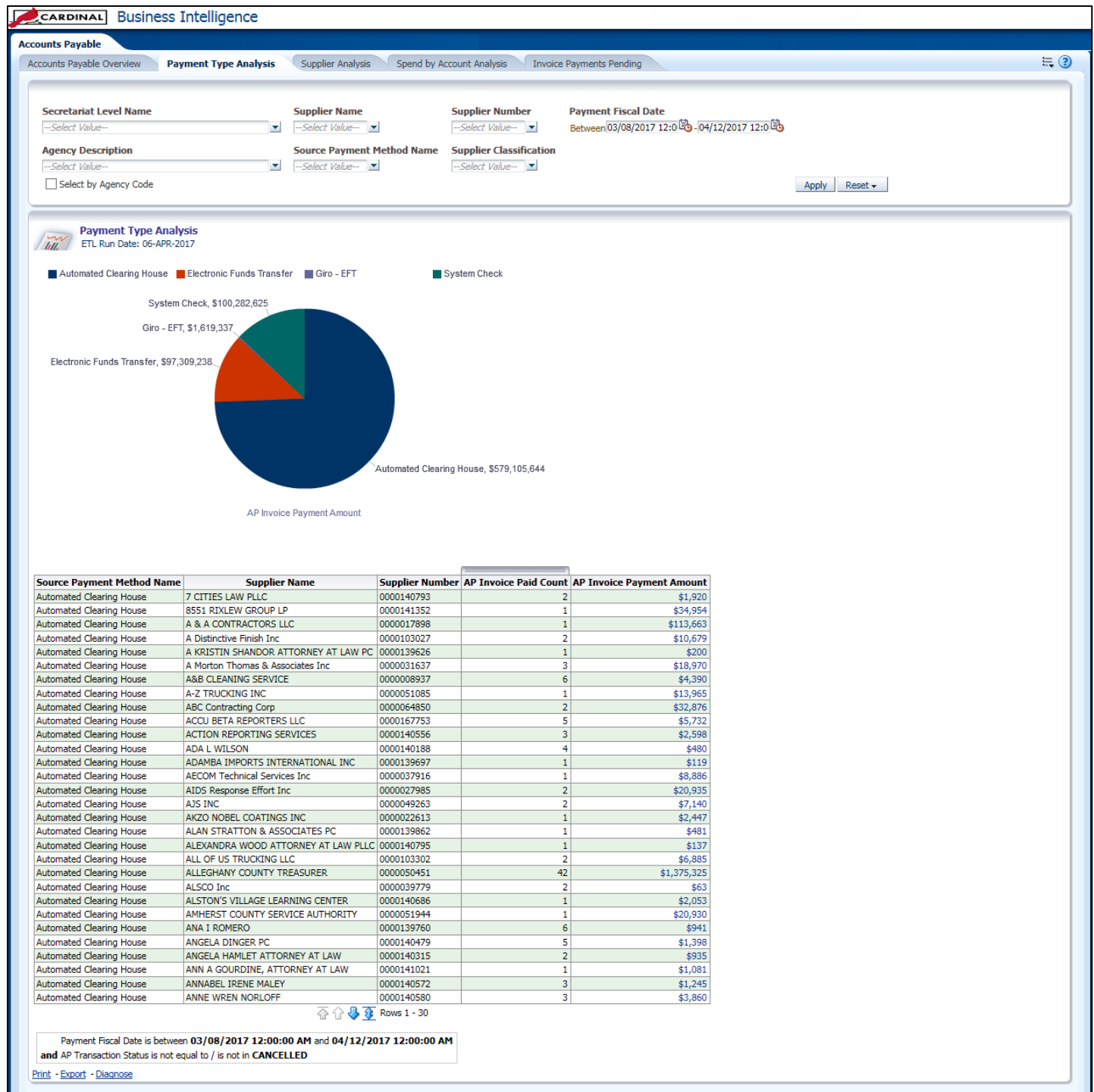
REPORTS: Payment Type Analysis



REPORT/LINKS/VISUALIZATION: Payment Type Analysis

REPORT ID: BI-R.AP.0012

LAST REVISION: 04/09/2017



DESCRIPTION:

The report displays a pie chart of AP Invoice Payment Amount by Payment Type and a data table by Supplier and Payment Type.

PURPOSE / USE:

- Identify the amount paid by Payment Type with a pie chart.
- Identify the amount paid by Payment Type by supplier with a data table.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Supplier Name (optional) – Defaults to *blank* for all.
- Supplier Number (optional) – Defaults to *blank* for all.
- Source Payment Method (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.
- Payment Fiscal Date (required) – Defaults to last 30 days.

DRILLDOWNS: None

GUIDED NAVIGATION FROM: None

GUIDED NAVIGATION TO:

- User can click on a section of the pie chart or an amount in the data table/report and navigate to the following report(s).
 1. Supplier Payment

LIGHT BULB: None

DATA:

- The data represents invoices that have been paid and not cancelled.

ADDITIONAL INFO:

DASHBOARD PAGE: Supplier Analysis

REPORTS: Supplier Analysis

Accounts Payable Overview
Payment Type Analysis
Supplier Analysis
Spend by Account Analysis
Invoice Payments Pending

Secretariat Level Name
--Select Value--

Supplier Name
--Select Value--

Supplier Classification
--Select Value--

Payment Fiscal Date
Between 03/10/2017 12:00:00 - 04/14/2017 12:00:00

Agency Description
--Select Value--

Supplier Number
--Select Value--

AP Invoice Payment Amount
>

☐ Select by Agency Code

Apply
Reset

Supplier Analysis
ETL Run Date: 07-APR-2017
Click on to see vendor analysis by agency.

Supplier Name	Supplier Number	Supplier Classification	AP Invoice Payment Amount	AP Invoice Paid Count
VA Department of Medical Assistance Serv	0000100165	State Government	\$142,302,134	8
Director of Finance City of Fairfax VA	0000056645	Local Government	\$43,793,610	43
VA POLYTECHNIC INSTITUTE & STATE UNIV	0000046258	State Government	\$37,794,606	1,876
George Mason University	0000052222	State Government	\$25,932,362	36
City of Virginia Beach	0000050813	Local Government	\$20,991,660	75
James Madison University	0000086014	State Government	\$19,435,997	878
Prince William County Public Schools	0000066617	Supplier	\$17,640,108	28
NORTHERN VA TRANSPORTATION COMM	0000111277	Non-Vendor Payee	\$17,633,221	7
City of Newport News	0000050480	Local Government	\$16,666,360	68
VIRGINIA INFORMATION TECHNOLOGIES AGENCY	0000031508	State Government	\$13,741,576	240
Prince William County VA Government	0000055571	Supplier	\$10,289,210	21
Spotsylvania County Government	0000055945	Supplier	\$9,075,672	59
Anthem Health Plans of VA Inc	0000036128	Supplier	\$7,168,840	4
County of Stafford	0000054931	Local Government	\$6,523,146	29
HAMPTON CITY	0000046247	Local Government	\$6,252,871	31
City of Suffolk	0000053296	Local Government	\$5,559,755	30
County of Roanoke Virginia	0000050429	Local Government	\$5,310,829	37
LYNCHBURG CITY	0000046250	Local Government	\$4,463,361	31
CITY OF PORTSMOUTH	0000050162	Local Government	\$4,411,749	35
Fauquier County	0000053804	Local Government	\$4,354,215	29
College of William and Mary	0000046256	State Government	\$4,258,935	58
Deloitte Consulting LLP	0000002487	Supplier	\$4,258,407	8
COUNTY OF CULPEPER VA	0000052065	Local Government	\$4,231,199	46
City of Danville Virginia	0000052049	Local Government	\$3,818,166	42
Montgomery County	0000050705	Local Government	\$3,816,886	29
Bedford County	0000053192	Local Government	\$3,402,093	28
Cargill Inc	0000015454	Supplier	\$3,271,506	106
Morton Salt Incorporated	0000110428	Supplier	\$3,183,843	166
Pittsylvania County	0000050289	Local Government	\$3,153,965	29
COUNTY OF AUGUSTA	0000053514	Local Government	\$3,133,029	29

Rows 1 - 30

Payment Fiscal Date is between 03/10/2017 12:00:00 AM and 04/14/2017 12:00:00 AM
and AP Transaction Status is not equal to / is not in CANCELLED
and AP Invoice Payment Amount is not null

Print - Export - Diagnose

REPORT/LINKS/VISUALIZATION: **Supplier Analysis**

REPORT ID: BI-R.AP.0013

LAST REVISION: 04/09/2017

Accounts Payable

[Accounts Payable Overview](#)
[Payment Type Analysis](#)
[Supplier Analysis](#)
[Spend by Account Analysis](#)
[Invoice Payments Pending](#)

Secretariat Level Name
--Select Value--

Supplier Name
--Select Value--

Supplier Classification
--Select Value--

Payment Fiscal Date
Between 03/10/2017 12:00:00 - 04/14/2017 12:00:00

Agency Description
--Select Value--

Supplier Number
--Select Value--

AP Invoice Payment Amount
>

☐ Select by Agency Code

Apply
Reset

Supplier Analysis
ETL Run Date: 07-APR-2017
Click on to see vendor analysis by agency.

Supplier Name	Supplier Number	Supplier Classification	AP Invoice Payment Amount	AP Invoice Paid Count
VA Department of Medical Assistance Serv	0000100165	State Government	\$142,302,134	8
Director of Finance City of Fairfax VA	0000056645	Local Government	\$43,793,610	43
VA POLYTECHNIC INSTITUTE & STATE UNIV	0000046258	State Government	\$37,794,606	1,876
George Mason University	0000052222	State Government	\$25,932,362	36
City of Virginia Beach	0000050813	Local Government	\$20,991,660	75
James Madison University	0000086014	State Government	\$19,435,997	878
Prince William County Public Schools	0000066617	Supplier	\$17,640,108	28
NORTHERN VA TRANSPORTATION COMM	0000111277	Non-Vendor Payee	\$17,633,221	7
City of Newport News	0000050480	Local Government	\$16,666,360	68
VIRGINIA INFORMATION TECHNOLOGIES AGENCY	0000031508	State Government	\$13,741,576	240
Prince William County VA Government	0000055571	Supplier	\$10,289,210	21
Spotsylvania County Government	0000055945	Supplier	\$9,075,672	59
Anthem Health Plans of VA Inc	0000036128	Supplier	\$7,168,840	4
County of Stafford	0000054931	Local Government	\$6,523,146	29
HAMPTON CITY	0000046247	Local Government	\$6,252,871	31
City of Suffolk	0000053296	Local Government	\$5,559,755	30
County of Roanoke Virginia	0000050429	Local Government	\$5,310,829	37
LYNCHBURG CITY	0000046250	Local Government	\$4,463,361	31
CITY OF PORTSMOUTH	0000050162	Local Government	\$4,411,749	35
Fauquier County	0000053804	Local Government	\$4,354,215	29
College of William and Mary	0000046256	State Government	\$4,258,935	58
Deloitte Consulting LLP	0000002487	Supplier	\$4,258,407	8
COUNTY OF CULPEPER VA	0000052065	Local Government	\$4,231,199	46
City of Danville Virginia	0000052049	Local Government	\$3,818,166	42
Montgomery County	0000050705	Local Government	\$3,816,886	29
Bedford County	0000053192	Local Government	\$3,402,093	28
Cargill Inc	0000015454	Supplier	\$3,271,506	106
Morton Salt Incorporated	0000110428	Supplier	\$3,183,843	166
Pittsylvania County	0000050289	Local Government	\$3,153,965	29
COUNTY OF AUGUSTA	0000053514	Local Government	\$3,133,029	29

Rows 1 - 30

Payment Fiscal Date is between 03/10/2017 12:00:00 AM and 04/14/2017 12:00:00 AM
and AP Transaction Status is not equal to / is not in CANCELLED
and AP Invoice Payment Amount is not null

[Print](#) - [Export](#) - [Diagnose](#)

DESCRIPTION:

The report displays a data table that summarizes AP Invoice Payment Amounts and AP Invoices Paid Count by Supplier and Supplier Classification.

PURPOSE / USE:

- Identify the AP Invoice Payment Amount and AP Invoice Paid Count for each Supplier based on Supplier Classification.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Supplier Name (optional) – Defaults to *blank* for all.
- Supplier Number (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.
- AP Invoice Payment Method (optional) – Defaults to *blank* for all.
- Payment Fiscal Date (required) – Defaults to last 30 days.

DRILLDOWNS: None**GUIDED NAVIGATION FROM:**

- User navigates to this report from the following report(s).
 1. AP Overview Performance Tiles
 2. Supplier Payment

GUIDED NAVIGATION TO:

- User can click on an amount in the data table/report and navigate to the following report(s).
 1. Supplier Payment

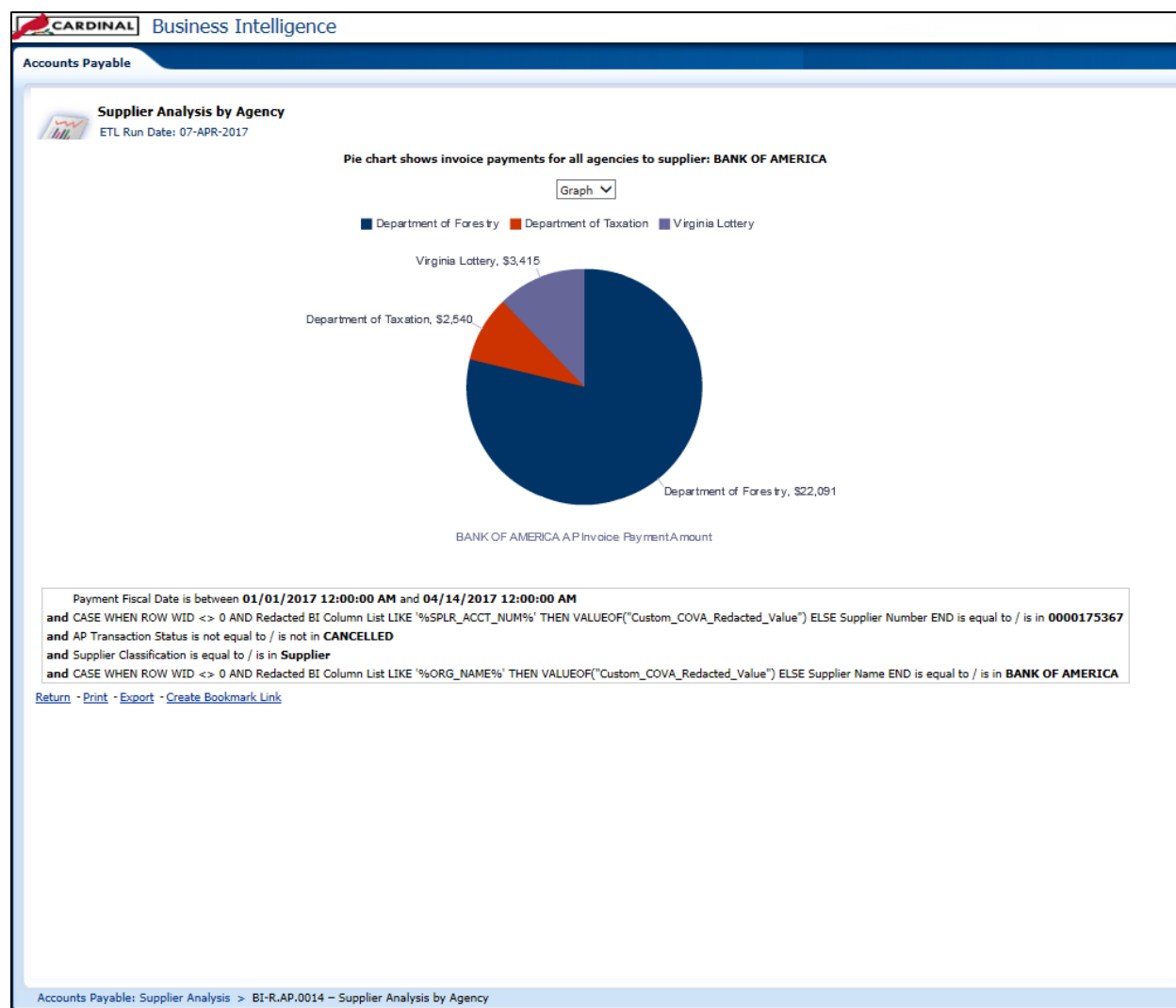
LIGHT BULB:

- User can click on the light bulb and navigate to Supplier Analysis by Agency report.

DATA:

- The data represents invoices that have been paid and not cancelled.

ADDITIONAL INFO:



DESCRIPTION:

The report displays a pie chart that totals the AP Invoice Payment Amount for each agency based on a selected supplier. This report behaves as a child of the report BI-R.AP.0013 Supplier Analysis Report.

PURPOSE / USE:

- Identify the AP Invoice Payment Amount by Agency for a specific Supplier.

PROMPTS:

- No prompts – the data on this report is based on the prompt values from the previous report.

DRILLDOWNS: None

GUIDED NAVIGATION FROM:

- User navigates to this report from the following report(s).
 1. Supplier Analysis

GUIDED NAVIGATION TO:

- User can click on an amount in the data table/report and navigate to the following report(s).
 2. Supplier Payment

LIGHT BULB: None


DATA:

- The data represents invoices that have been paid and not cancelled.

ADDITIONAL INFO:

- User can change the view selector from a graph to a data table.

DASHBOARD PAGE: Spend by Account Analysis**REPORTS: Spend by Account Analysis**



Accounts Payable

Accounts Payable OverviewPayment Type AnalysisSupplier AnalysisSpend by Account AnalysisInvoice Payments Pending

Secretariat Level Name

--Select Value--

Supplier Name

--Select Value--

Accounting Date

Between

03/10/2017

04/09/2017

Agency Description

--Select Value--

Supplier Number


--Select Value--

Account Level 27 Description

--Select Value--

☐ Select by Agency Code

ApplyReset



Spend by Account Analysis
ETL Run Date: 07-APR-2017

Account Level 27 Description	Account Level 27 Code	Supplier Name	Supplier Number	AP Voucher Count	AP Amount
Tax Revenue	TAX_REVENUE	Bottomline Technologies Inc	0000000022	1	\$955
Equipment	5022000_	DTC Communications Inc	0000000049	1	\$9,000
Contractual Svcs	5012000_	SKILLSOFT Corporation	0000000050	1	\$49,538
Contractual Svcs	5012000_	Circharo Acquisition Corp	0000000062	8	\$22,138
Continuous Charges	5015000_	Job Assistance Center Inc	0000000178	1	\$550
Contractual Svcs	5012000_	Dana R Blackmer	0000000299	2	\$800
Contractual Svcs	5012000_	Tookes Service Company LLC	0000000375	2	\$320
Contractual Svcs	5012000_	KODIAK LLC	0000000423	3	\$255
Contractual Svcs	5012000_	UniFirst Corp	0000000534	10	\$2,417
Contractual Svcs	5012000_	Security Engineered Machinery	0000000574	2	\$90
Supplies and Materials	5013000_	Security Engineered Machinery	0000000574	2	\$327
Contractual Svcs	5012000_	Carpe Diem Inc	0000000679	6	\$96,184
Elimination	SUSPENSE	Carpe Diem Inc	0000000679	1	\$747
Assessments	ASSESSMNTS_SP_SVCS	Halo Branded Solutions	0000000702	1	\$64
Supplies and Materials	5013000_	Links Contract Furniture Inc	0000000732	2	\$113,806
Practice Professions	PRACTICE_PROFESSN	Basnight Land & Lawn	0000000762	2	\$60
Contractual Svcs	5012000_	Market Decisions	0000000868	1	\$6,200
Tax Revenue	TAX_REVENUE	Timothy Worrix	0000000960	1	\$47
Elimination	SUSPENSE	BFE Construction Inc	0000001032	1	\$2,871
Contractual Svcs	5012000_	Superior Global Solutions Inc	0000001140	1	\$70
Supplies and Materials	5013000_	Superior Global Solutions Inc	0000001140	2	\$663
Contractual Svcs	5012000_	Dominion Services for All People	0000001160	1	\$15
Equipment	5022000_	YBP Library Services Yankee Book Peddler	0000001308	2	\$750
Elimination	SUSPENSE	YBP Library Services Yankee Book Peddler	0000001308	30	\$21,154
Contractual Svcs	5012000_	Tuition Management Systems Inc	0000001355	2	\$964
Contractual Svcs	5012000_	Workplace Essentials	0000001387	1	\$11,369
Contractual Svcs	5012000_	MorphoTrust USA Inc	0000001419	2	\$52,454
Supplies and Materials	5013000_	PerkinElmer LAS Inc	0000001445	2	\$133,556
Supplies and Materials	5013000_	Compass Energy Gas Services LLC	0000001522	1	\$63,821
Contractual Svcs	5012000_	Forchin Eyecare PC	0000001581	1	\$15

Rows 1 - 30


AP Transaction Status is not equal to / is not in CANCELLED
and AP Amount is not equal to / is not in 0
and AP Transaction Type Code is equal to / is in DISTRIBUTIONLINE
and Accounting Date is between 03/10/2017 and 04/09/2017
and Voucher Approval Status is equal to / is in Approved
and Account Code is not equal to / is not in 101010, 205025

Print - Export - Diagnose

REPORT/LINKS/VISUALIZATION: Spend by Account Analysis

REPORT ID: BI-R.AP.0015

LAST REVISION: 04/09/2017

Accounts Payable

Accounts Payable OverviewPayment Type AnalysisSupplier AnalysisSpend by Account AnalysisInvoice Payments Pending

Secretariat Level Name
--Select Value--

Supplier Name
--Select Value--

Accounting Date
Between 03/10/2017 04/09/2017


Agency Description
--Select Value--

Supplier Number
--Select Value--

Account Level 27 Description
--Select Value--

☐ Select by Agency Code

ApplyReset

Spend by Account Analysis
ETL Run Date: 07-APR-2017

Account Level 27 Description	Account Level 27 Code	Supplier Name	Supplier Number	AP Voucher Count	AP Amount
Tax Revenue	TAX_REVENUE	Bottomline Technologies Inc	0000000022	1	\$955
Equipment	5022000_	DTC Communications Inc	0000000049	1	\$9,000
Contractual Svcs	5012000_	SKILLSOFT Corporation	0000000050	1	\$49,538
Contractual Svcs	5012000_	Circharo Acquisition Corp	0000000062	8	\$22,138
Continuous Charges	5015000_	Job Assistance Center Inc	0000000178	1	\$550
Contractual Svcs	5012000_	Dana R Blackmer	0000000299	2	\$800
Contractual Svcs	5012000_	Tookes Service Company LLC	0000000375	2	\$320
Contractual Svcs	5012000_	KODIAK LLC	0000000423	3	\$255
Contractual Svcs	5012000_	UniFirst Corp	0000000534	10	\$2,417
Contractual Svcs	5012000_	Security Engineered Machinery	0000000574	2	\$90
Supplies and Materials	5013000_	Security Engineered Machinery	0000000574	2	\$327
Contractual Svcs	5012000_	Carpe Diem Inc	0000000679	6	\$96,184
Elimination	SUSPENSE	Carpe Diem Inc	0000000679	1	\$747
Assessments	ASSESSMNTS_SP_SVCS	Halo Branded Solutions	0000000702	1	\$64
Supplies and Materials	5013000_	Links Contract Furniture Inc	0000000732	2	\$113,806
Practice Professions	PRACTICE_PROFESSN	Basnight Land & Lawn	0000000762	2	\$60
Contractual Svcs	5012000_	Market Decisions	0000000868	1	\$6,200
Tax Revenue	TAX_REVENUE	Timothy Worrix	0000000960	1	\$47
Elimination	SUSPENSE	BFE Construction Inc	0000001032	1	\$2,871
Contractual Svcs	5012000_	Superior Global Solutions Inc	0000001140	1	\$70
Supplies and Materials	5013000_	Superior Global Solutions Inc	0000001140	2	\$663
Contractual Svcs	5012000_	Dominion Services for All People	0000001160	1	\$15
Equipment	5022000_	YBP Library Services Yankee Book Peddler	0000001308	2	\$750
Elimination	SUSPENSE	YBP Library Services Yankee Book Peddler	0000001308	30	\$21,154
Contractual Svcs	5012000_	Tuition Management Systems Inc	0000001355	2	\$964
Contractual Svcs	5012000_	Workplace Essentials	0000001387	1	\$11,369
Contractual Svcs	5012000_	MorphoTrust USA Inc	0000001419	2	\$52,454
Supplies and Materials	5013000_	PerkinElmer LAS Inc	0000001445	2	\$133,556
Supplies and Materials	5013000_	Compass Energy Gas Services LLC	0000001522	1	\$63,821
Contractual Svcs	5012000_	Forchin Eyecare PC	0000001581	1	\$15

Rows 1 - 30

AP Transaction Status is not equal to / is not in CANCELLED
and AP Amount is not equal to / is not in 0
and AP Transaction Type Code is equal to / is in DISTRIBUTIONLINE
and Accounting Date is between 03/10/2017 and 04/09/2017
and Voucher Approval Status is equal to / is in Approved
and Account Code is not equal to / is not in 101010, 205025

Print - Export - Diagnose

DESCRIPTION:

The report displays a data table of AP Invoice Payment Amount and AP Invoice Paid Count by General Ledger Account.

PURPOSE / USE:

- Identify the AP Invoice Payment Amount and AP Invoice Paid Count starting at General Ledger Account Level 27.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Supplier Name (optional) – Defaults to *blank* for all.
- Supplier Number (optional) – Defaults to *blank* for all.
- Accounting Date (required) – Defaults to last 30 days.
- Account Level 27 Description (optional) – Defaults to *blank* for all.

DRILLDOWNS:

- This report also allows users to drilldown to get more detail within the same report at Account Level 26 Code and Account Level 25 Code. Account Level 25 Code is the lowest Account Level and displays general ledger expenditure accounts.

GUIDED NAVIGATION FROM: None

GUIDED NAVIGATION TO:

- User can click on an amount in the data table/report and navigate to the following report(s).
 1. Invoice Account

LIGHT BULB: None

DATA:

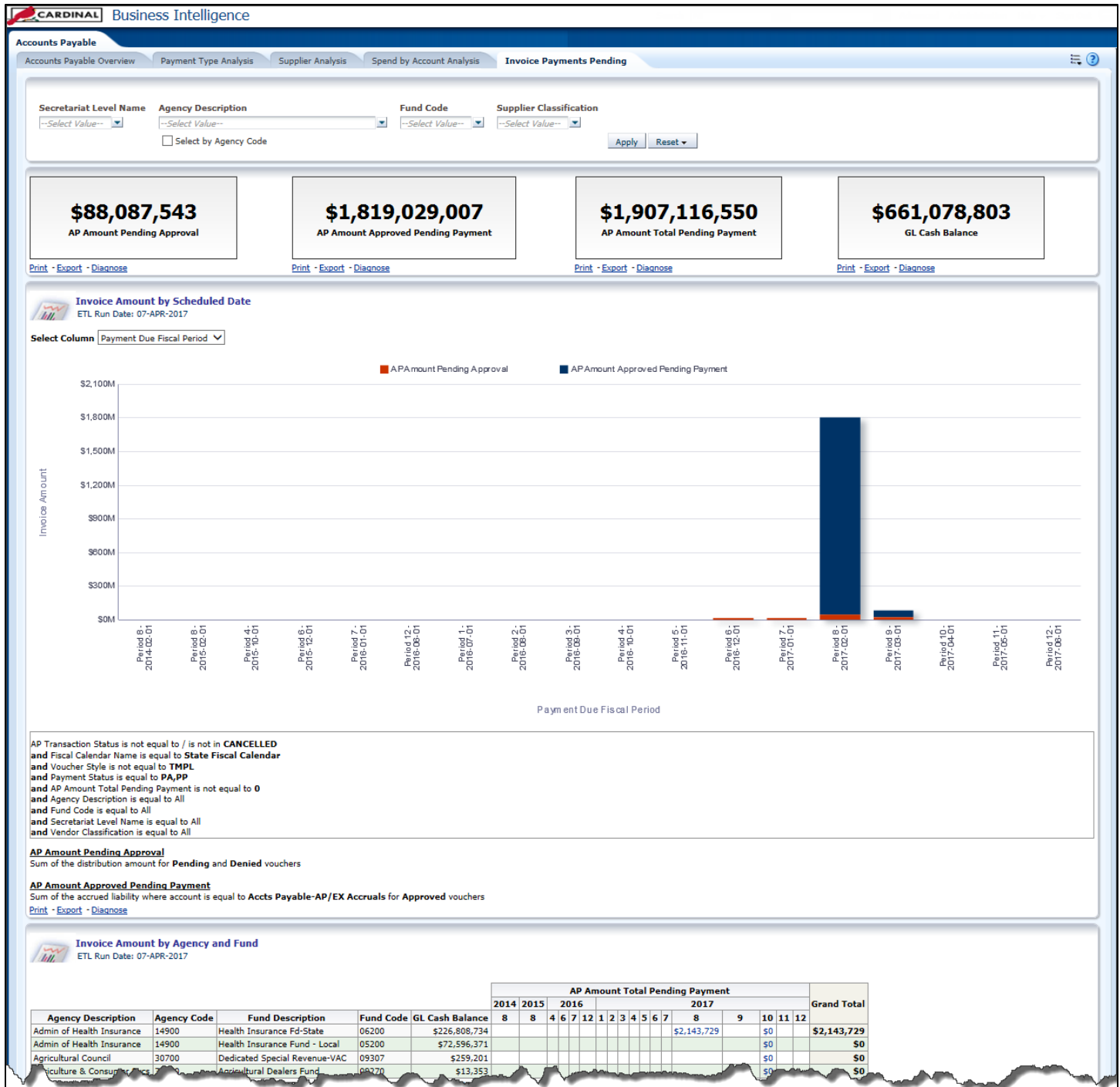
- The data represents invoices that have been paid and not cancelled, voucher approval status is approved and Account Code does not equal 101010 or 205025.

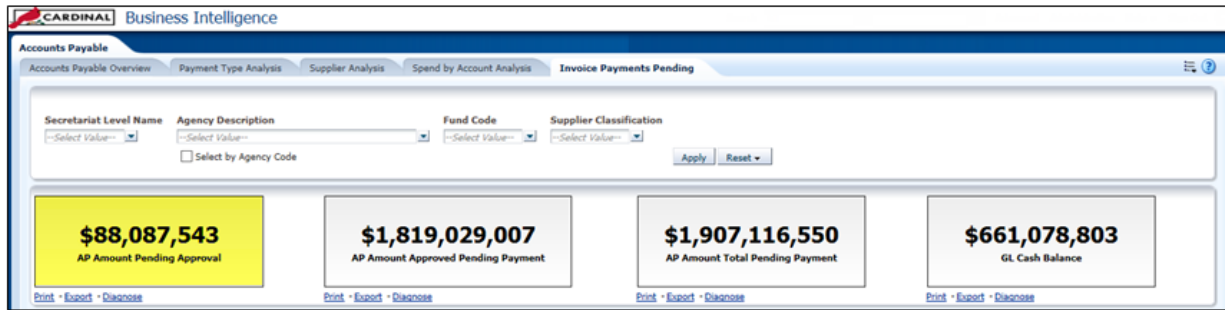
ADDITIONAL INFO:

DASHBOARD PAGE: Invoice Payments Pending

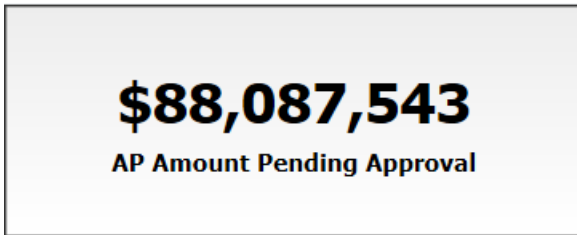
REPORTS:

AP Amount Pending Approval
AP Amount Approved Pending Payment
AP Amount Total Pending Payment
GL Cash Balance
Invoice Amount by Scheduled Date
Invoice Amount by Agency and Fund





REPORT/LINKS/VISUALIZATION: AP Amount Pending Approval
REPORT ID: BI-R.AP.0002
LAST REVISION: 04/09/2017



DESCRIPTION: The performance tile displays an amount for the AP Amount Pending Approval.

PURPOSE / USE:

- Identify voucher amount processed but pending approval.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Fund Code (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.

DRILLDOWNS: None

GUIDED NAVIGATION FROM: None

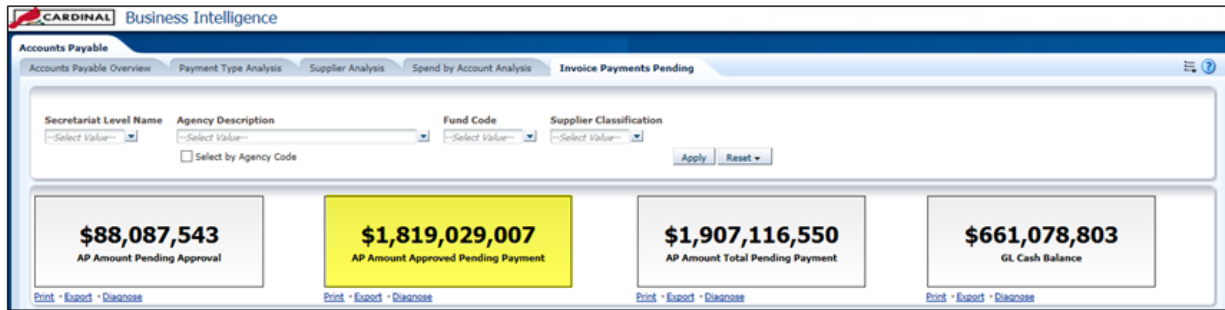
GUIDED NAVIGATION TO: None

LIGHT BULB: None

DATA:

- The data represents vouchers processed but not yet approved to be paid.

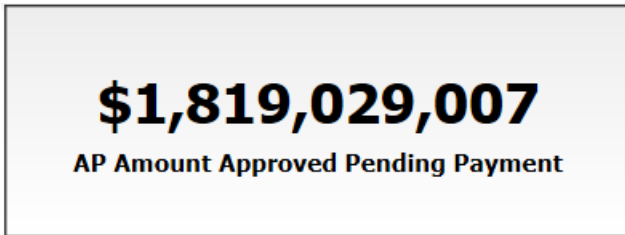
ADDITIONAL INFO:



REPORT/LINKS/VISUALIZATION: AP Amount Approved Pending Payment

REPORT ID: BI-R.AP.0017

LAST REVISION: 04/09/2017



DESCRIPTION: The performance tile displays an amount for the AP Amount Approved Pending Payment.

PURPOSE / USE:

- Identify voucher amount processed, approved and pending payment.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Fund Code (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.

DRILLDOWNS: None

GUIDED NAVIGATION FROM: None

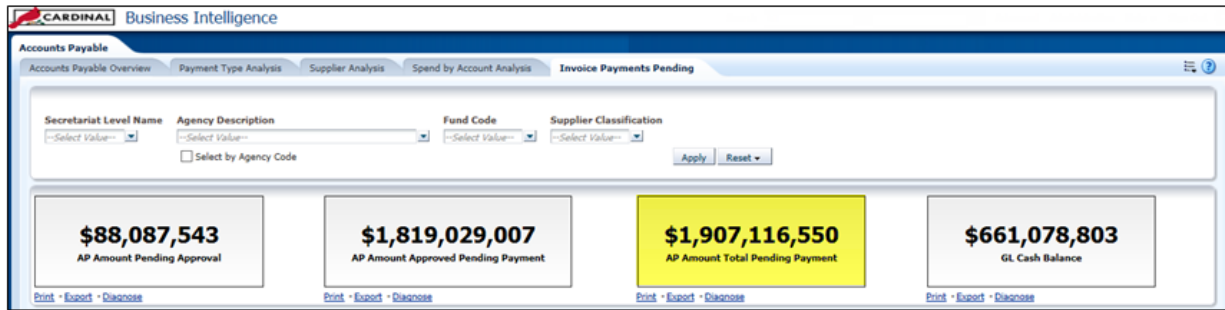
GUIDED NAVIGATION TO: None

LIGHT BULB: None

DATA:

- The data represents vouchers processed and approved but not yet paid.

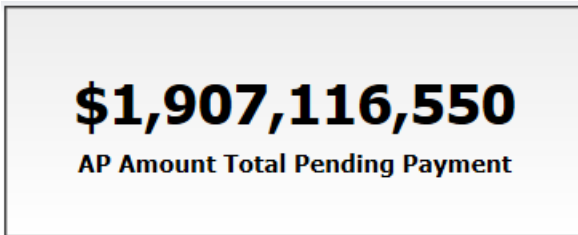
ADDITIONAL INFO:



REPORT/LINKS/VISUALIZATION: AP Amount Total Pending Payment

REPORT ID: BI-R.AP.0020

LAST REVISION: 04/09/2017



DESCRIPTION: The performance tile displays an amount for the AP Invoice Amount Total Pending Payment.

PURPOSE / USE:

- Identify AP Amount Total Pending Payment based on sum of AP Amount Pending Approval plus AP Amount Approved Pending Payment.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Fund Code (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.

DRILLDOWNS: None

GUIDED NAVIGATION FROM: None

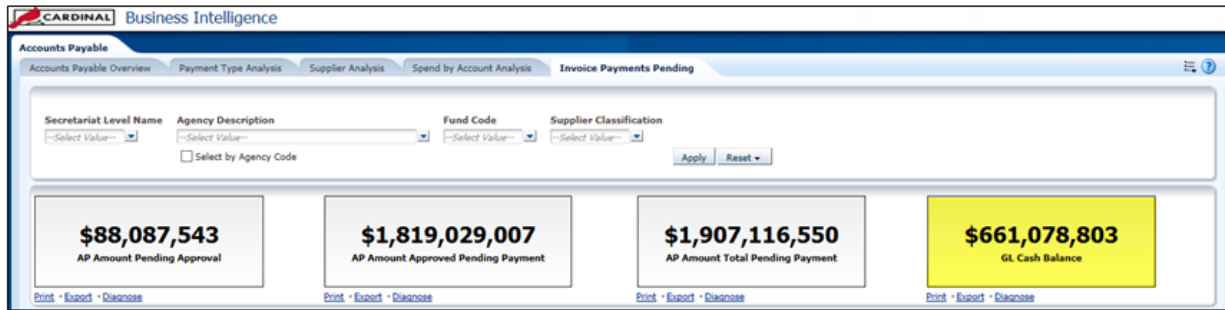
GUIDED NAVIGATION TO: None

LIGHT BULB: None

DATA:

- The data represents vouchers processed and approved but not yet paid.

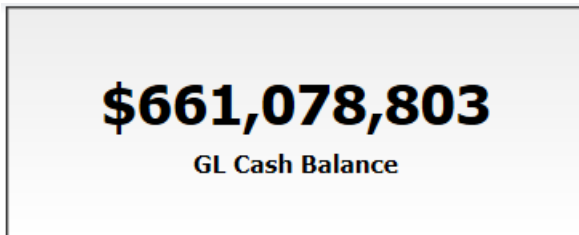
ADDITIONAL INFO:



REPORT/LINKS/VISUALIZATION: GL Cash Balance

REPORT ID: BI-R.AP.0016

LAST REVISION: 04/09/2017



DESCRIPTION: The performance tile displays a performance tile of the Cash Balance for account 101010.

PURPOSE / USE:

- Identify the cash amount for GL account 101010 based on vouchers processed and approved that have been paid or are pending payment.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Fund Code (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.

DRILLDOWNS: None

GUIDED NAVIGATION FROM: None

GUIDED NAVIGATION TO: None

LIGHT BULB: None

DATA:

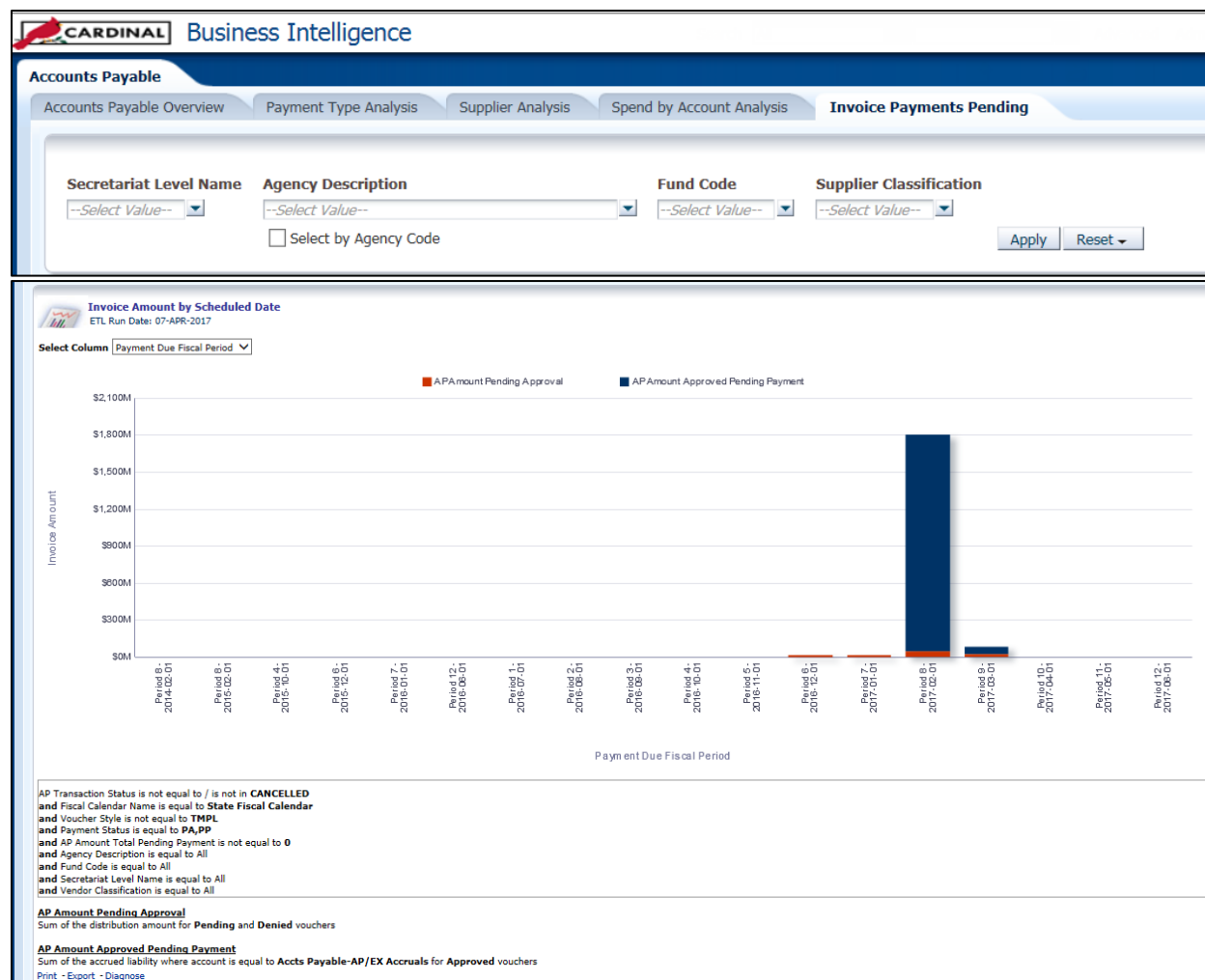
- The data represents the cash balance in GL account 101010 based on vouchers processed and approved and paid or pending payment.

ADDITIONAL INFO:

REPORT/LINKS/VISUALIZATION: Invoice Amount by Scheduled Date

REPORT ID: BI-R.AP.0003

LAST REVISION: 04/09/2017

**DESCRIPTION:**

The report displays a stacked bar chart that summarizes AP Invoice Amounts Approved Pending Payment and AP Invoice Amounts Pending Approval by fiscal date or fiscal period.

PURPOSE / USE:

- Identify AP Invoice Amounts Approved Pending Payment and AP Invoice Amounts Pending Approval by fiscal date or fiscal period.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Fund Code (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.

DRILLDOWNS:

- When user is viewing bar chart based on Payment Due Fiscal Period, user can click on any bar on the bar chart and drilldown on that specific period and see the AP Invoice Amounts Approved Pending Payment and AP Invoice Amounts Pending Approval by Payment Due Fiscal Date.

GUIDED NAVIGATION FROM: None

GUIDED NAVIGATION TO: None

LIGHT BULB: None

DATA:

- The data represents AP Amount Pending Approval which is the sum of the distribution amount for Pending and Denied vouchers and the AP Amount Approved Pending Payment which is the sum of the accrued liability where account is equal to Accts Payable-AP/EX Accruals for Approved vouchers.

ADDITIONAL INFO:

- User can change the view selector from Payment Due Fiscal Period to Payment Due Fiscal Date.

REPORT/LINKS/VISUALIZATION: Invoice Amount by Agency and Fund

REPORT ID: BI-R.AP.0004

LAST REVISION: 04/09/2017

Accounts Payable Overview
Payment Type Analysis
Supplier Analysis
Spend by Account Analysis
Invoice Payments Pending

Secretariat Level Name
Agency Description
Fund Code
Supplier Classification

--Select Value--
--Select Value--
--Select Value--
--Select Value--

☐ Select by Agency Code

Invoice Amount by Agency and Fund
ETL Run Date: 07-APR-2017

Agency Description	Agency Code	Fund Description	Fund Code	GL Cash Balance	AP Amount Total Pending Payment												Grand Total	
					2014	2015	2016				2017				8	9		
					8	8	4	6	7	12	1	2	3	4	5	6	7	
Admin of Health Insurance	14900	Health Insurance Fd-State	06200	\$226,808,734												\$2,143,729	\$0	\$2,143,729
Admin of Health Insurance	14900	Health Insurance Fund - Local	05200	\$72,596,371													\$0	\$0
Agricultural Council	30700	Dedicated Special Revenue-VAC	09307	\$259,201													\$0	\$0
Agriculture & Consumer Svcs	30100	Agricultural Dealers Fund	09270	\$13,353													\$0	\$0
Agriculture & Consumer Svcs	30100	Appropriated IDC Recoveries	02800	\$297,688													\$0	\$0
Agriculture & Consumer Svcs	30100	Beehive Grant Fund	02157	\$202,840													\$0	\$0
Agriculture & Consumer Svcs	30100	Central Garage Pool Vehicles	02710	\$2,901													\$0	\$0
Agriculture & Consumer Svcs	30100	Cert Of Agri Products Trust	07290	\$7,106,620												\$31,357	\$3,148	\$34,505
Agriculture & Consumer Svcs	30100	Contested Pesticide Penalties	07081	\$800													\$0	\$0
Agriculture & Consumer Svcs	30100	Dedicated Special Revenue-VDACS	09301	\$4,689,388												\$4,244	\$0	\$4,244
Agriculture & Consumer Svcs	30100	Federal Asset Forfeiture Fund	02290	\$108,712													\$0	\$0
Agriculture & Consumer Svcs	30100	Federal Trust	10000	\$1,027,751												\$18,673	\$5,490	\$24,163
Agriculture & Consumer Svcs	30100	Feed Lime Fertilizer & Animal Rem	09401	\$2,053,629												\$17,795	\$10,102	\$27,897
Agriculture & Consumer Svcs	30100	General Fund	01000	\$14,970,467												\$204,026	\$37,366	\$241,392
Agriculture & Consumer Svcs	30100	Grants-Pro Agri&Emer Food Asst	07254	\$0													\$0	\$0
Agriculture & Consumer Svcs	30100	Gvnr Agri&Forestry Ind Dvlpmnt	09201	\$2,816,379												\$2,981	\$0	\$2,981
Agriculture & Consumer Svcs	30100	Insurance Recovery	02900	\$1,153													\$0	\$0
Agriculture & Consumer Svcs	30100	Parking	02700	\$9,933													\$0	\$0
Agriculture & Consumer Svcs	30100	State Asset Forfeiture	02331	\$3													\$0	\$0
Agriculture & Consumer Svcs	30100	Surp Supply/Equip-NonGF-NonHE	02880	\$32,214													\$0	\$0
Agriculture & Consumer Svcs	30100	Surp Supply/Equip Sale-GF-NonHE	02870	\$6,171													\$0	\$0
Agriculture & Consumer Svcs	30100	Tobacco Loss Assistance Program	07102	\$2,579,600													\$0	\$0
Agriculture & Consumer Svcs	30100	Trust And Agency-VDACS	07301	\$10,815												\$106	\$0	\$106
Agriculture & Consumer Svcs	30100	VA Agricultural Vitality Program	09092	\$194,758													\$0	\$0
Agriculture & Consumer Svcs	30100	VA Farm Loan Revolving Acct	07160	\$4,651,158													\$0	\$0
Agriculture & Consumer Svcs	30100	VA Farmland Preservation Fund	02013	\$1,670,772												\$43,188	\$0	\$43,188
Agriculture & Consumer Svcs	30100	VA Winegrowers' Productivity	02176	\$749,583												\$8,911	\$0	\$8,911
Agriculture & Consumer Svcs	30100	VDACS Special Revenue Fund	02301	\$8,001,739												\$36,177	\$0	\$36,177
Agriculture & Consumer Svcs	30100	VPBA Projects	08200	(\$126,621)												\$5	\$0	\$5
Agriculture & Consumer Svcs	30100	Virginia Pesticide Control Act	09017	\$1,260,152												\$18,894	\$14,705	\$33,599

Rows 1 - 30

AP Transaction Status is not equal to / is not in CANCELLED
and Fiscal Calendar Name is equal to State Fiscal Calendar
and Voucher Style is not equal to TMPL
and Payment Status is equal to PA,PP
and AP Amount Total Pending Payment is not equal to 0
and GL Cash Balance is not equal to 0
and Agency Description is equal to All
and Fund Code is equal to All
and Secretariat Level Name is equal to All
and Vendor Classification is equal to All

AP Amount Total Pending Payment
Sum of AP Amount Pending Approval and AP Amount Approved Pending Payment
[Print](#) - [Export](#) - [Diagnose](#)

DESCRIPTION:

The report displays a pivot table of AP Invoice Amount Pending Payment (approved) and the Cash Balance for GL account 101010 for each Fund.

PURPOSE / USE:

- Identify the cash balance for account 101010 for each fund based on AP Invoice Amount Pending Payment.

PROMPTS:

- Secretariat Level Name (optional) – Defaults to *blank* for all.
- Agency Description (optional) – Defaults to *blank* for all.
- Fund Code (optional) – Defaults to *blank* for all.
- Supplier Classification (optional) – Defaults to *blank* for all.

DRILLDOWNS: None

GUIDED NAVIGATION FROM: None

GUIDED NAVIGATION TO:

- User can click on an amount in the data table/report and navigate to the following report(s).
 1. Invoice Summary

LIGHT BULB: None

DATA:

- The data represents AP Amount Total Pending Payment which is the sum of AP Amount Pending Approval and AP Amount Approved Pending Payment.

ADDITIONAL INFO:

REPORT/LINKS/VISUALIZATION: Invoice Account**REPORT ID: BI-R.AP.0019****LAST REVISION: 04/09/2017**

CARDINAL Business Intelligence											
Accounts Payable											
Invoice Account ETL Run Date: 07-APR-2017											
Agency Description	Agency Code	Supplier Name	Supplier Number	Supplier Classification	Voucher Number	Invoice Number	Invoiced Fiscal Date	Accounting Date	Account Description	Account Code	AP Amount
Virginia State University	21200	SKILLSOFT Corporation	0000000050	Supplier	1706408	0000179654	1/25/2017	3/20/2017	Computer Software Maint Svcs	5012750	\$49,538
Grand Total											\$49,538

AP Transaction Status is not equal to / is not in CANCELLED
and Accounting Date is between 03/10/2017 and 04/09/2017
and CASE WHEN ROW WID <> 0 AND Redacted Bit Column List LIKE '%ORG_NAME%' THEN VALUEOF("Custom_COVA_Redacted_Value") ELSE Supplier Name END is equal to / is in SKILLSOFT Corporation
and CASE WHEN ROW WID <> 0 AND Redacted Bit Column List LIKE '%SPLR_ACCT_NUM%' THEN VALUEOF("Custom_COVA_Redacted_Value") ELSE Supplier Number END is equal to / is in 0000000050
and Account Level 27 Code is equal to / is in 5012000_
and Account Description is not equal to / is not in Accts Payable-AP/EX Accruals, Cash With The Treasurer Of VA
and AP Transaction Type Code is equal to / is in DISTRIBUTIONLINE
and AP Amount is not equal to / is not in 0
and Voucher Approval Status is equal to / is in Approved

[Return](#) - [Print](#) - [Export](#) - [Create Bookmark Link](#)

DESCRIPTION:

The report displays a data table of AP Invoice Payment Amount by Supplier, Supplier Classification, Voucher Number, Invoice Number, Invoiced Fiscal Date, Accounting Date and Account Description / Code.

PURPOSE / USE:

- Identify

PROMPTS:

No prompts – the data on this report is based on the prompt values from the previous report.

DRILLDOWNS: None

GUIDED NAVIGATION FROM:

- User navigates to this report from the following report(s).
 - Spend by Account Analysis

GUIDED NAVIGATION TO: None


LIGHT BULB: None

DATA:

- The data represents AP Transaction Status is not equal to / is not in CANCELLED, Account Description is not equal to / is not in Accts Payable-AP/EX Accruals, Cash with the Treasurer Of VA, AP Transaction Type Code is equal to / is in DISTRIBUTIONLINE, Voucher Approval Status is equal to / is in Approved.

ADDITIONAL INFO:

REPORT/LINKS/VISUALIZATION: Invoice Summary**REPORT ID: BI-R.AP.0005****LAST REVISION: 04/09/2017**

CARDINAL Business Intelligence											
Accounts Payable											
 Invoice Summary ETL Run Date: 07-APR-2017											
Agency Description	Agency Code	Fund Description	Fund Code	Payment Due Fiscal Date	Invoice Number	Voucher Number	Voucher Approval Status	Supplier Name	Supplier Number	Total Voucher Amount	AP Amount Total Pending Payment
Agriculture & Consumer Svcs	30100	Cert Of Agri Products Trust	07290	2/18/2017	EVA1913678	1711345	Approved	Department of General Services	0000031103	\$93	\$93
Agriculture & Consumer Svcs	30100	Cert Of Agri Products Trust	07290	2/23/2017	0003123852 1/31/17	1711887	Approved	United States of America	0000050358	\$24,940	\$24,940
Agriculture & Consumer Svcs	30100	Cert Of Agri Products Trust	07290	2/24/2017	FLT158157	1711870	Approved	Department of General Services	0000031103	\$2,673	\$2,673
Agriculture & Consumer Svcs	30100	Cert Of Agri Products Trust	07290	2/28/2017	30100010217	1711524	Approved	Department of General Services	0000031103	\$3,651	\$3,651
Grand Total											\$31,357
<div>Fund Code is equal to / is in 07290 and Agency Description is equal to / is in Agriculture & Consumer Svcs and AP Transaction Status is not equal to / is not in CANCELLED and Payment Due Fiscal Period Number is equal to / is in 8 and Payment Due Fiscal Year Number is equal to / is in 2017 and AP Amount Total Pending Payment is not equal to / is not in 0</div>											
Return - Print - Export - Create Bookmark Link											

DESCRIPTION:

The report displays a table that shows all open invoices pending payment by agency and fund.

PURPOSE / USE:

- Identify all open invoices pending payment by agency and fund.

PROMPTS:

No prompts – the data on this report is based on the prompt values from the previous report.

DRILLDOWNS: None

GUIDED NAVIGATION FROM:

- User navigates to this report from the following report(s).
 - Invoice Amount by Agency and Fund

GUIDED NAVIGATION TO: None

LIGHT BULB: None

DATA:

- The data represents AP Transaction Status is not equal to / is not in CANCELLED.

ADDITIONAL INFO:

REPORT/LINKS/VISUALIZATION: Supplier Payment**REPORT ID: BI-R.AP.0018****LAST REVISION: 04/09/2017**

CARDINAL Business Intelligence												
Accounts Payable												
Supplier Payment ETL Run Date: 07-APR-2017												
Fiscal Date	Fiscal Period Number	Invoice Number	Voucher Number	Supplier Name	Supplier Number	Payment Terms Name	Source Payment Method Name	Invoiced Fiscal Date	Payment Fiscal Date	Payment ID	Payment Due Fiscal Date	AP Invoice Payment Amount
12/20/2016	6	Prepayment-Feb	00008957	Anthem Health Plans of VA Inc.	0000036128	Due Now PP	Electronic Funds Transfer	12/20/2016	3/15/2017	0001743292	2/15/2017	\$3,359,000
12/20/2016	6	Prepayment-Mar	00008958	Anthem Health Plans of VA Inc.	0000036128	Due Now PP	Electronic Funds Transfer	12/20/2016	3/15/2017	0001743292	3/15/2017	\$3,359,000
2/1/2017	8	70602	00000782	Anthem Health Plans of VA Inc.	0000036128	Net 30	Electronic Funds Transfer	2/1/2017	3/15/2017	0001743291	3/8/2017	\$1,027
2/13/2017	8	021317	1732042	Anthem Health Plans of VA Inc.	0000036128	Due Now PP	Electronic Funds Transfer	2/13/2017	3/24/2017	0001755371	2/21/2017	\$449,813
Grand Total												\$7,168,840
Payment Fiscal Date is between 03/10/2017 12:00:00 AM and 04/14/2017 12:00:00 AM and CASE WHEN ROW WID <> 0 AND Redacted BI Column List LIKE '%SPLR_ACCT_NUM%' THEN VALUEOF("Custom_COVA_Redacted_Value") ELSE Supplier Number END is equal to / is in 0000036128 and AP Transaction Status is not equal to / is not in CANCELLED and Supplier Classification is equal to / is in Supplier and CASE WHEN ROW WID <> 0 AND Redacted BI Column List LIKE '%ORG_NAME%' THEN VALUEOF("Custom_COVA_Redacted_Value") ELSE Supplier Name END is equal to / is in Anthem Health Plans of VA Inc												
Return - Print - Export - Create Bookmark Link												

DESCRIPTION:

The report displays supplier invoice details.

PURPOSE / USE:

- Identify supplier invoice details.

PROMPTS:

No prompts – the data on this report is based on the prompt values from the previous report.

DRILLDOWNS: None

GUIDED NAVIGATION FROM:

- User navigates to this report from the following report(s).
 - Supplier Analysis

GUIDED NAVIGATION TO:

- User can click on an amount in the data table/report and navigate to the following report(s).
 - Supplier Payment

LIGHT BULB: None

DATA:

- The data represents invoices that have been paid and not cancelled.

ADDITIONAL INFO: